Place, DD/MM/YYYY

UFI –

The Global Association of the Exhibition Industry

17, Rue Louise Michel

F- 92300 Levallois-Perret, France

Dear Sir or Madam,

This letter is to confirm that Name – Surname , employed at Company, has the company’s support in participating in the UFI Next Generation Leadership Grant competition. If selected, the employee will be able to attend the workshop in place (DD/MM 2018) and the UFI Congress in Saint Petersburg (DD November 2018) in person. The employee is also allowed to participate in the mentorship programme alongside the NGL grant.

Yours faithfully,

Name of the responsible

Company